

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

June 21, 2005

PRESENT

C.W. Colladay
P. Rodriguez
G. Destache
O. Garrett

ABSENT

J. Deleo

GUESTS

S. Stout
L. Harrison

STAFF

J. Pastore
A. Harnden
R. Mann
H. Riebe
M. McCullough
J. Pape

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30a.m.

2. Presentations and Acknowledgments.

a. General District Election.

The District Secretary reported that there will be no election for the District, as only the 3 incumbent Directors registered.

3. Public Comment.

BOARD ITEMS:

4. Minutes of the May 17, 2005 Regular Meeting.

ACTION: Director Garrett moved to approve the Minutes as presented. Director Destache seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Garrett moved to approve the financial report and to authorize payment of the May 2005 invoices. Director Rodriguez seconded. Motion carried unanimously.

6. Revenue & Expenditure Reports. (Unaudited)

- a. Revenue & Expenditure Report.
ACTION: Note and file.
 - b. Bad Debt Write-Off – None.
- 7. Sycamore Creek CFD #1.**
- a. Project Update – Steve Stout reported that Tract #29320 with 504 units available, 494 units have been sold; Tract #29335 has 411 units available with Christopher Homes and the models are open and selling. He also reported that the Santiago Road grading is complete and the Mayhew Canyon Road landscaping will begin next week.
 - b. 1526 estimated houses to be built. 275 houses built to date. 18% complete.
- 8. Empire Capital “The Retreat CFD #3”.**
- a. Project Update – The General Manager reported that the permanent power connection was supposed to have been made at the end of last week and that Empire is aware that no occupancy can take place until permanent power is available.
 - b. 550 estimated houses to be built, Golf Course Clubhouse & Amenities.
- 9. KB Home “Painted Hills” Project.**
- a. Project Update – None.
 - b. 204 houses to be built. 200 houses occupied to date. 98% complete.
- 10. KB Home “Canyon Oaks” (Painted Hills No.2)**
- a. Project Update – Director Rodriguez reported that they just closed on the property.
 - b. 30 houses to be built. 0 houses occupied to date. 0% complete.
- 11. Shea Homes “Trilogy” Project.**
- a. Project Update – None.
 - b. 1266 houses to be built. 818 houses occupied to date. 65% complete.
- 12. Ranpac “Toscana” Project.**

- a. Project Update – Sam Yoo reported that they are in their 3rd screen check for EIR & Specific Plan. They expect Board approval in 6-8 months.
 - b. 1443 estimated houses to be built.
- 13. Ridge Properties “Wildrose East Business Park” Project**
- a. Project Update – Grant Destache reported that they are continuing to work on Temescal Canyon Road.
- 14. Mission Clay “Serano Specific Plan” Project (Blair Dahl).**
- a. Project Update – None.
- 15. FY2005/06 Budgets.**
- ACTION:**
- a. President Colladay opened the public hearing at 9:01 am and asked for public comment. Hearing none, President Colladay closed the public hearing at 9:02 am. Director Destache moved to adopt Resolution No. R-05-08. Director Rodriguez seconded. Motion carried unanimously.
- 16. Rules and Regulations.**
- ACTION:**
- a. President Colladay opened the public hearing at 9:09 am and called for public comment. Hearing none, President Colladay closed the public hearing at 9:10 am. Director Garrett moved to adopt Resolution No. R-05-09. Director Rodriguez seconded. Motion carried unanimously.
- 17. Water Utilization Reports.**
- ACTION:** Note and file.
- 18. Committee Reports.**
- a. Finance (Director Garrett) – None.
 - b. Engineering (Director Rodriguez)
 1. Southerly pond parcel filling project update.

The General Manager reported that the 45-day review period has expired with Clendenen and that they will be providing us with a check for \$50,000 if they want to trigger the option.

- c. New Facilities (Director Destache) – The Board thanked staff for their time and efforts on the new administration building. The Board directed staff to review its

Policy for public use of our conference room and bring it back to the next meeting.

- d. Public Relations (Director Deleo) – The Board reiterated their desire in planning an Open House for our new administration building as well as dedication of the Mello Reclaimed Water Delivery System.

19. General Manager's Report.

- a. General Manager's Report – Noted and filed.
- b. Operations Report – Noted and filed.
- c. Treatment Plant and Admin. Building Construction Update. (Jeff Pape).
- d. Consideration of Proposal from Mountain Union Telecom for Wireless Cellular Site Lease.

ACTION: The Board directed staff to return to Mountain Union Telecom with a proposal for a \$2,000 monthly lease per site with a non-refundable bonus payment that could be applied to the first month's rent.

- e. Declare Board Room Trailer surplus property and approve sale of trailer to Rancho Santa Fe Community Services District for the sum of \$2,500.

ACTION: Director Garrett moved to approve the trailer as surplus property as well as authorize the sale to Rancho Santa Fe CSD for \$2,500. Director Destache seconded. Motion carried unanimously.

20. District Engineer's Report.

- a. Status of Projects.

21. District Counsel's Report.

22. Seminars/Workshops.

Director Rodriguez expressed his interest in attending the Riverside County Water Symposium on July 27, 2005. President Colladay reminded the Board and staff that the Board encourages attendance at Seminars and Workshops that further education. The Board directed staff to enroll Director Rodriguez in the Symposium.

23. Consideration of Correspondence.

An informational package containing copies of all pertinent correspondence for the Month of May was distributed to each Director along with the Agenda.

24. Adjournment.

There being no further business, the June 21, 2005 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 10:25 a.m. by President Colladay.

ATTEST:

APPROVED:

Allison Harnden, Asst. Secretary

Charles Colladay, President

Date: _____

Date: _____